

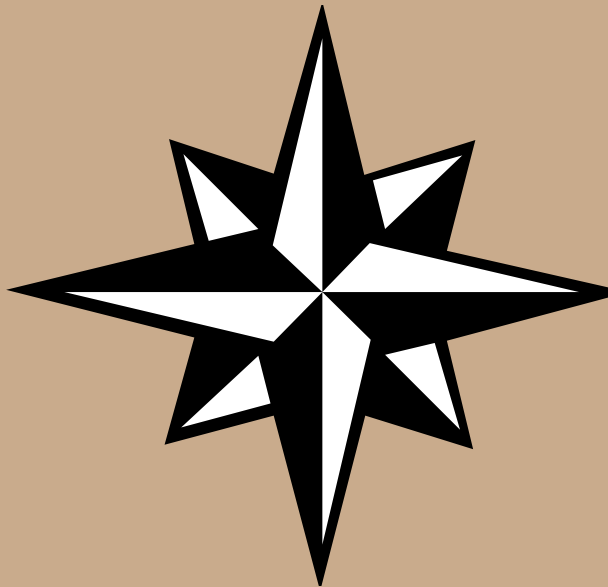
**CHI-STAR TECHNOLOGY<sup>SM</sup>**

# **R12 – Entering Invoices in Payables**

**(Oracle EBS – Payables)**

# High-Level Overview

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- Multi-Org in R12 Payables
- Entering Invoices
  - Invoice Header
  - Invoice Lines
  - Invoice Distributions
  - Invoice Examples
  - Invoice Entry End Results – in Assets
- Open Enhancement Requests for Payables in R12

# Multi-Org in R12 Payables

# Multi-Org in R12 Payables

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**Prior to R12:** Each organization that would utilize Payables would need to be defined and assigned to a Payables responsibility. There was a one-to-one relationship between a responsibility and an organization in Payables. This resulted in having multiple responsibilities one for each organization. Even if one person would handle multiple organizations, they would need to switch between responsibilities depending on which organization they were working on.

**R12 changes:** In R12 you can utilize the same logic as prior to R12 and create separate responsibilities of each organization or now you can assign multiple organizations to one responsibility. This new feature allows you to reduce the number of responsibilities, and allows a user to work more efficiently – not having to switch between responsibilities.

**The risk is that the user must be aware of which organization they are entering data for and properly enter the information.**

# Entering Invoices

# Entering Invoices

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## Invoice Header:

Defines the common information about the invoice: invoice number and date, supplier information, remittance information, and payment terms. Information specified at the invoice header level defaults down to the line level, but can be overridden.

## Invoice Lines:

Defines the details of the goods and services as well as tax, freight, and miscellaneous charges invoiced by a supplier. There can be multiple invoice lines for each invoice header. The Lines Tab of the invoice Workbench captures all of the details for the invoice line necessary for accounting, as well as for cross-product integration with other Oracle EBS applications, such as Assets, Grants Accounting, Inventory, Projects, Purchasing, Property Manager, and Receivables.

## Invoice Distributions:

Defines the source for an accounting entry generated from the invoice.

# Entering Invoices

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## Invoice Header:

**Operating Unit:** This is where the Payables person would identify the operating unit for the invoice being entered. If this responsibility was assigned a operating unit, then that value would be defaulted in the Operating Unit field and not updateable.

**Trading Partner:** Oracle has changed terminology in R12. A Supplier is known as a Trading Partner in R12.

Issue: not all areas of Oracle labels the Supplier as Trading Partner. A supplier can be referred to as either a Vendor, Supplier, or Trading Partner depending on the application and screen that you are working in. This can become confusing.

# Entering Invoices

## Invoice Header:

Invoice Workbench (PCLN Payables Manager) - test9999

Batch Control Total  Batch Actual Total

Operating Unit	Customer Taxpayer ID	Type	PO Number	Trading Pa	Supplier Num	Supplier Site	Invoice Date	Invoice Num	Invoice I
<input type="text"/>	<input type="text"/>	Standard	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1 General | 2 Lines | 3 Holds | 4 View Payments | 5 Scheduled Payments | 6 View Prepayment Applications

Summary

Items

Retainage

Prepayments Applied

Withholding

Subtotal

Tax

Freight

Miscellaneous

Total

Amount Paid

0

0

Status

Status **Never Validated**

Accounted **Unprocessed**

Approval

Holds

Scheduled Payment Holds

Description

Actions... 1 | Calculate Tax | Tax Details | Corrections | Quick Match | Match | All Distributions



# Entering Invoices

## Invoice Header:

Invoice Workbench (PCLN Payables Manager) - test9999

Batch Control Total  Batch Actual Total

Invoice	Invoice Amount	Tax Amount	Tax Control Amount	Withheld Amount	Prepaid Amount	GL Date	Payment Curr	Payment Rate
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								

Invoice Workbench (PCLN Payables Manager) - test9999

Batch Control Total  Batch Actual Total

Payment Rate Date	Payment Rate Type	Payment Rate	Distribution Set	Description	Quick Credit	Credited Invoice
<input type="checkbox"/>					<input type="checkbox"/>	
<input type="checkbox"/>					<input type="checkbox"/>	
<input type="checkbox"/>					<input type="checkbox"/>	
<input type="checkbox"/>					<input type="checkbox"/>	

# Entering Invoices

## Invoice Header:

Invoice Workbench (PCLN Payables Manager) - test9999

Batch Control Total  Batch Actual Total

	Match Action	Project	Task	Expenditure Item Date	Expenditure Type	Expenditure Organization	Rat
<input checked="" type="checkbox"/>	Purchase Order						
<input type="checkbox"/>							
<input type="checkbox"/>							
<input type="checkbox"/>							

Invoice Workbench (PCLN Payables Manager) - test9999

Batch Control Total  Batch Actual Total

	Rate Type	Exchange Date	Variable Rate	Fixed Rate	Exchange Rate	Terms Date	Terms	Payment Me
<input checked="" type="checkbox"/>						14-JAN-2009		
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								

# Entering Invoices

## Invoice Header:

Invoice Workbench (PCLN Payables Manager) - test9999

Batch Control Total  Batch Actual Total

	Payment Method	Pay Group	Prepayment Type	Settlement Date	Taxation Country	Business Category	Fiscal C
<input type="checkbox"/>							
<input type="checkbox"/>							
<input type="checkbox"/>							
<input type="checkbox"/>							

Invoice Workbench (PCLN Payables Manager) - test9999

Batch Control Total  Batch Actual Total

	Fiscal Classification	Related Invoice	Invoice Sub-Type	Self-Assessed Tax Amount	Internal Sequence Number	Su
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						

# Entering Invoices

## Invoice Header:

Invoice Workbench (PCLN Payables Manager) - test9999

Batch Control Total  Batch Actual Total

Supplier Tax Invoice Number	Internal Recording Date	Supplier Tax Invoice Date	Supplier Tax Invoice Exchange Rate	Customs Location Cod
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

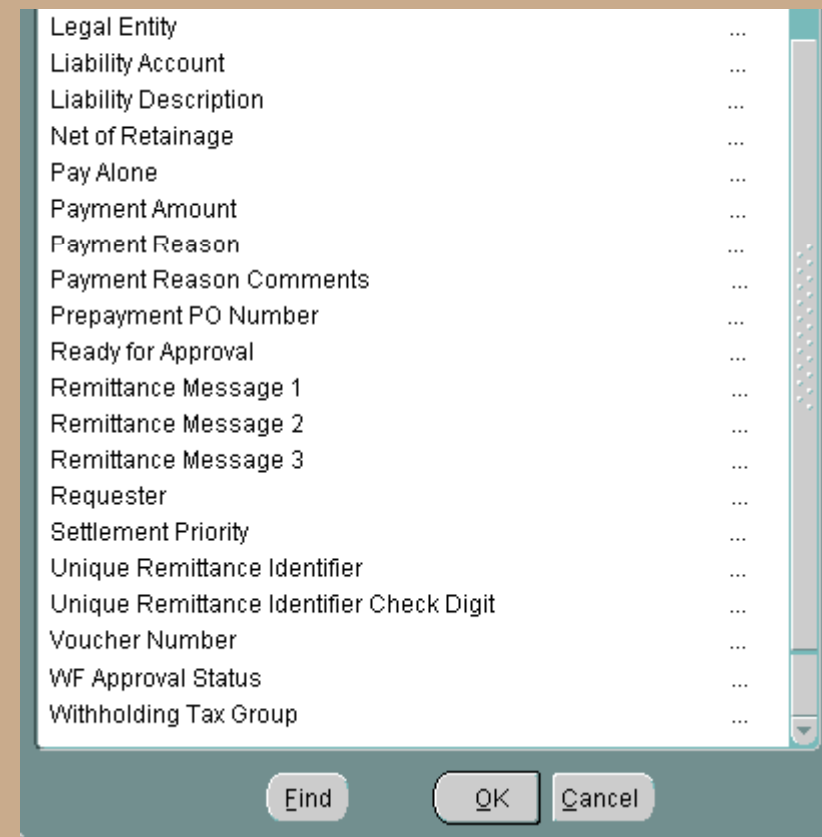
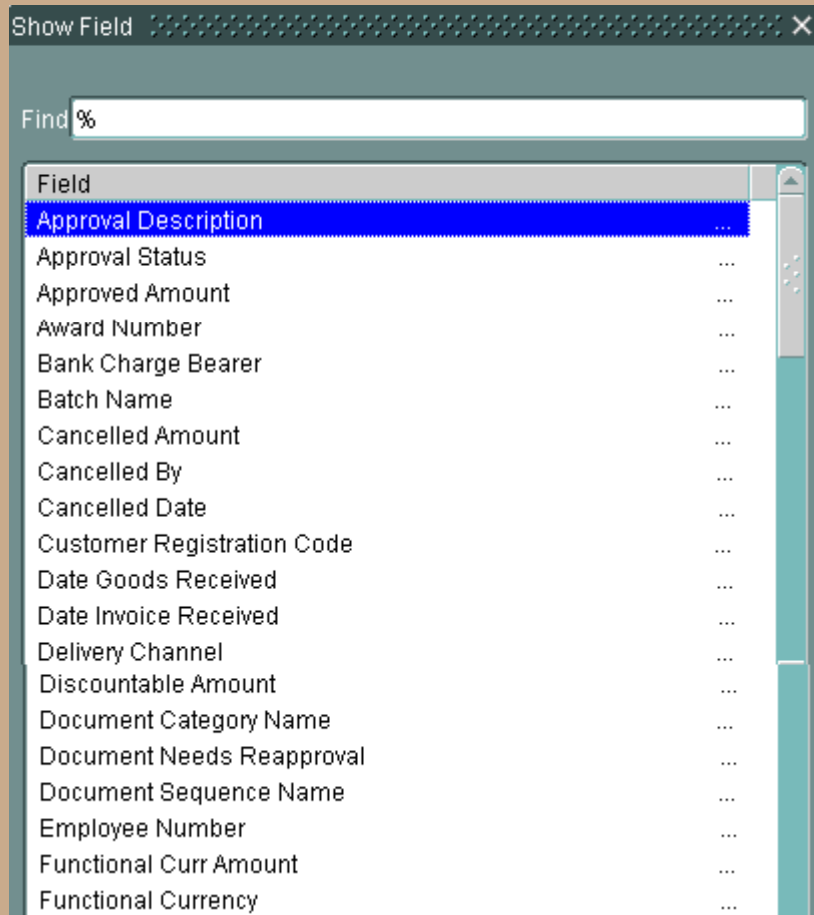
Invoice Workbench (PCLN Payables Manager) - test9999

Batch Control Total  Batch Actual Total

Customs Location Code	Remit-To Bank Account Name	Remit-To Bank Account Number	Release Amount Net of Tax
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

# Entering Invoices

## Invoice Header:



# Entering Invoices

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## Invoice Lines:

**New in R12 – allows Payables to enter additional information about the item purchased that may be Project or Asset related. Information entered would be integrated to other applications.**

**Note: Need to have a good understanding of the purpose for each field, they might seem to have a purpose other than what they actual have.**

**Distribution Account = the expense account to be charged for the item (i.e. Asset Clearing Account)**

# Entering Invoices

## Invoice Lines:

1 General    2 Lines    3 Holds    4 View Payments    5 Scheduled Payments    6 View Prepayment Applications

Total  
 Gross     Retained     Net

Num	Type	Amount	PO Number	PO Release	PO Line	PO Shipment	Match Basis	PO Distribution	Receipt Number	Receipt Line	Qu:
1	Item	250,000.00	<input type="text"/>								

Discard 1    Distributions    Allocations

Actions... 1    Calculate Tax    Tax Details    Corrections    Quick Match    Match    All Distributions

# Entering Invoices

## Invoice Lines:

1 General    2 Lines    3 Holds    4 View Payments    5 Scheduled Payments    6 View Prepayment Applications

Total  
 Gross     Retained     Net

Quantity Invoiced	UOM	Unit Price	Description	Final Match	Requester	GL Date	Distribution Set
						14-JAN-2009	

1 General    2 Lines    3 Holds    4 View Payments    5 Scheduled Payments    6 View Prepayment Applications

Total  
 Gross     Retained     Net

Distribution Account	Default Account Description	Overlay Account	Balancing Segment	Cost Center Segment	Acco



# Entering Invoices

## Invoice Lines:

1 General    2 Lines    3 Holds    4 View Payments    5 Scheduled Payments    6 View Prepayment Applications

Total  
 Gross **250,000.00**    Retained     Net **250,000.00**

Account Segment	Prorate Across All Item Lines	Deferred Option	Deferred Start Date	Deferred End Date	Deferred Number of Pe
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1 General    2 Lines    3 Holds    4 View Payments    5 Scheduled Payments    6 View Prepayment Applications

Total  
 Gross **250,000.00**    Retained     Net **250,000.00**

Deferred Number of Periods	Deferred Period Type	Manufacturer	Model	Serial Number	Warranty Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

# Entering Invoices

## Invoice Lines:

1 General    2 Lines    3 Holds    4 View Payments    5 Scheduled Payments    6 View Prepayment Applications

Total  
 Gross **250,000.00**    Retained     Net **250,000.00**

Line	Inventory Item	Item Description	Cost Factor Name	Asset Book	Asset Category	Correction
						None

1 General    2 Lines    3 Holds    4 View Payments    5 Scheduled Payments    6 View Prepayment Applications

Total  
 Gross **250,000.00**    Retained     Net **250,000.00**

Corrected Invoice	Corrected Invoice Line Num	Income Tax Type	Income Tax Region	Tax Regime	Tax	Tax Status	Tax Rate N

# Entering Invoices

## Invoice Lines:

1 General    2 Lines    3 Holds    4 View Payments    5 Scheduled Payments    6 View Prepayment Applications

Total  
 Gross     Retained     Net

Tax Rate Name	Tax Rate	Tax Jurisdiction	Tax Classification Code	Primary Intended Use	Assessable Value	Ship to

1 General    2 Lines    3 Holds    4 View Payments    5 Scheduled Payments    6 View Prepayment Applications

Total  
 Gross     Retained     Net

Ship to	Product Fiscal Classification	Fiscal Classification	Business Category	Product Type	Product Category

# Entering Invoices

## Invoice Lines:

1 General    2 Lines    3 Holds    4 View Payments    5 Scheduled Payments    6 View Prepayment Applications

Total  
 Gross     Retained     Net

Control Amount	Included Tax Amount	Recoverable Tax Amount	Nonrecoverable Tax Amount	Withholding Tax Group	Project

1 General    2 Lines    3 Holds    4 View Payments    5 Scheduled Payments    6 View Prepayment Applications

Total  
 Gross     Retained     Net

	Task	Expenditure Item Date	Expenditure Type	Expenditure Organizatio	Project Quantity	Intercompany Invoice Num	Int

# Entering Invoices

## Invoice Lines:

1 General    2 Lines    3 Holds    4 View Payments    5 Scheduled Payments    6 View Prepayment Applications

Total  
 Gross     Retained     Net

ib	Intercompany Invoice Line N	Prepayment Invoice Numbe	Prepayment Line Number	Invoice Includes Prepayment	Approval Status	Distribution
				<input type="checkbox"/>	<b>Not Required</b>	
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		

1 General    2 Lines    3 Holds    4 View Payments    5 Scheduled Payments    6 View Prepayment Applications

Total  
 Gross     Retained     Net

Distribution Total	Validation Status	Encumbrance Status	Discarded	Cancelled	Line Source	Reference 1
	<b>Never Validated</b>		<input type="checkbox"/>	<input type="checkbox"/>	<b>Manual Invoice Line E</b>	
			<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>		

# Entering Invoices

## Invoice Lines:

1 General
2 Lines
3 Holds
4 View Payments
5 Scheduled Payments
6 View Prepayment Applications

Total

Gross

Retained

Net

Line Source	Reference 1	Reference 2	Receipt Verified	Receipt Required	Receipt Missing	[ ]
<b>Manual Invoice Line E</b>						

Discard 1

Distributions

Allocations

Actions... 1

Calculate Tax

Tax Details

Corrections

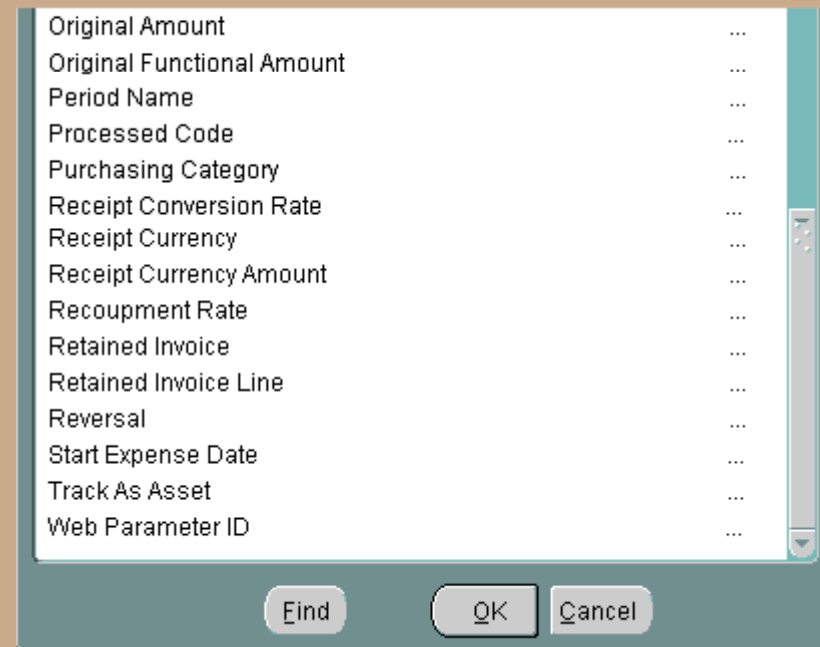
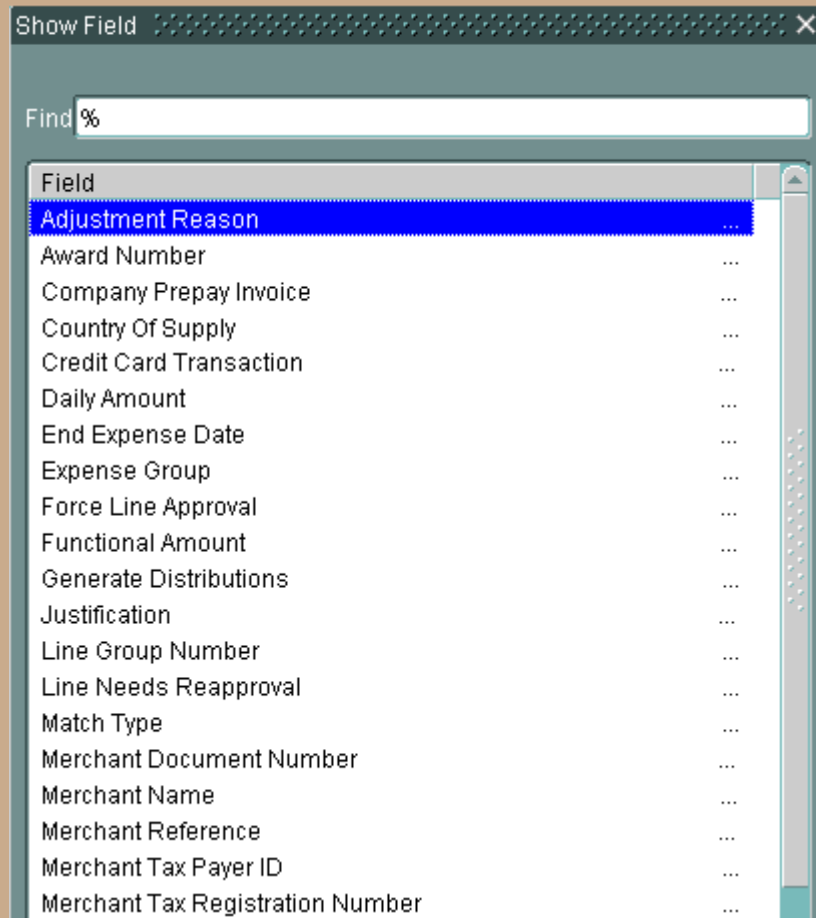
Quick Match

Match

All Distributions

# Entering Invoices

## Invoice Lines:







# Entering Invoices

## Invoice Distributions:

Distributions (PCLN Payables Manager) - 110-PRICELINE.COM INCORPORATED (OU), 908756, A07500001: AIR TICKETLESS TRAVEL - SITE 001

Line Number  Line Total   
 Line Description  Distribution Total

Income Tax Region	Price	PO Number	PO Line Num	PO Release Num	PO Shipment Num	PO Distribution Num	Recei

Distributions (PCLN Payables Manager) - 110-PRICELINE.COM INCORPORATED (OU), 908756, A07500001: AIR TICKETLESS TRAVEL - SITE 001

Line Number  Line Total   
 Line Description  Distribution Total

Receipt Number	Project	Task	Expenditure Type	Expenditure Organization	Expenditure Item

# Entering Invoices

## Invoice Distributions:

Distributions (PCLN Payables Manager) - 110-PRICELINE.COM INCORPORATED (OU), 908756, A07500001:AIR TICKETLESS TRAVEL - SITE 001

Line Number  Line Total   
 Line Description  Distribution Total

Expenditure Item Date	Project Quantity	Unit of Measure	Status	Accounting	Expense Receipt Date	Functional Amount
			Never Validated	Unprocessed		

Distributions (PCLN Payables Manager) - 110-PRICELINE.COM INCORPORATED (OU), 908756, A07500001:AIR TICKETLESS TRAVEL - SITE 001

Line Number  Line Total   
 Line Description  Distribution Total

Corrected Quantity	Intended Use	Recovery Rate	Recovery Rate Name	Recovery Type Code	Tax Regime	Tax



# Entering Invoices

## Invoice Example:

QUANTITY	DESCRIPTION	SUBCOMPONENT PRICE	LINE TOTAL
1	Monitor		2,200.00
1	- LCD 18" Screen	2,000.00	
1	- Power Cord	50.00	
1	- Computer Connector Cable	150.00	
1	Keyboard		200.00
1	Mouse		75.00
1	CPU		6,590.00
1	- CPU	5,560.00	
1	- DVD Drive	350.00	
4	- USB Ports	400.00	
6	- Computer Connector Cables	280.00	
1	Freight		450.00
		<b>SUBTOTAL</b>	9,515.00
		<b>SALES TAX (6.50%)</b>	618.50
		<b>TOTAL</b>	10,133.50

# Entering Invoices

Invoice Example: Enter details distribution level (as prior to R12) [Red = 11 lines, Blue = 6 lines] – Total invoice amount to be entered at line level.

QUANTITY	DESCRIPTION	SUBCOMPONENT PRICE	LINE TOTAL
1	Monitor		2,200.00
1	- LCD 18" Screen	2,000.00	
1	- Power Cord	50.00	
1	- Computer Connector Cable	150.00	
1	Keyboard		200.00
1	Mouse		75.00
1	CPU		6,590.00
1	- CPU	5,560.00	
1	- DVD Drive	350.00	
4	- USB Ports	400.00	
6	- Computer Connector Cables	280.00	
1	Freight		450.00
SUBTOTAL			9,515.00
SALES TAX (6.50%)			618.50
TOTAL			10,133.50

# Entering Invoices

Invoice Example: Enter details distribution level (as prior to R12) [Red = 11 lines, Blue = 6 lines] – Total invoice amount to be entered at line level.

1 General
2 Lines
3 Holds
4 View Payments
5 Scheduled Payments
6 View Prepayment Applications

Total

Gross 
Retained 
Net

Num	Type	Amount	PO Number	PO Release	PO Line	PO Shipment	Match Basis	PO Distribution	Receipt Number	Receipt Line	Qu:
1	Item	10133.50									

Discard 1
Distributions
Allocations

# Entering Invoices

Invoice Example: Enter details distribution level (as prior to R12) [Red = 11 lines]

Distributions (Payables Manager) - 110-PRICELINE.COM INCORPORATED (OU), CST001, G000070:AT&T WIRELESS SERVICES

Line Number  Line Total   
 Line Description  Distribution Total

Num	Type	Amount	GL Date	Account	Asset Book	Description
1	Item	2,000.00	18-FEB-2009	110.13010.000.00.000.000.0000		LCD 18" SCREEN
2	Item	50.00	18-FEB-2009	110.13010.000.00.000.000.0000		POWER CORD
3	Item	150.00	18-FEB-2009	110.76240.675.00.000.000.0000		COMPUTER CONNECTOR CABLE
4	Item	200.00	18-FEB-2009	110.13010.000.00.000.000.0000		KEYBOARD
5	Item	75.00	18-FEB-2009	110.76240.675.00.000.000.0000		MOUSE
6	Item	5,560.00	18-FEB-2009	110.13010.000.00.000.000.0000		CPU
7	Item	350.00	18-FEB-2009	110.13010.000.00.000.000.0000		DVD DRIVE
8	Item	400.00	18-FEB-2009	110.13010.000.00.000.000.0000		USB PORTS
9	Item	280.00	18-FEB-2009	110.76240.675.00.000.000.0000		COMPUTER CONNECTOR CABLES (6)
10	Freight	450.00	18-FEB-2009	110.13010.000.00.000.000.0000		FREIGHT
11	Item	618.50	18-FEB-2009	110.13010.000.00.000.000.0000		TAX

Status  Distribution Class   
 Accounted  Associated Charges   
 Account Description

Reverse 1 Tax Distributions View PO View Receipt





# Entering Invoices

Invoice Example: Enter details LINE level [Red = 11 lines, Blue = 6 lines] (ADD Asset Details)

QUANTITY	DESCRIPTION	SUBCOMPONENT PRICE	LINE TOTAL
1	Monitor		2,200.00
1	- LCD 18" Screen	2,000.00	
1	- Power Cord	50.00	
1	- Computer Connector Cable	150.00	
1	Keyboard		200.00
1	Mouse		75.00
1	CPU		6,590.00
1	- CPU	5,560.00	
1	- DVD Drive	350.00	
4	- USB Ports	400.00	
6	- Computer Connector Cables	280.00	
1	Freight		450.00
SUBTOTAL			9,515.00
SALES TAX (6.50%)			618.50
TOTAL			10,133.50

# Entering Invoices

Invoice Example: Enter details LINE level only [Red = 11 lines] – no entry at distribution level

The screenshot displays a software interface for entering invoice details. At the top, there are tabs for '1 General', '2 Lines', '3 Holds', '4 View Payments', '5 Scheduled Payments', and '6 View Prepayment Applications'. Below the tabs, a 'Total' section shows 'Gross' as 10,133.50, 'Retained' as an empty field, and 'Net' as 10,133.50. The main area contains a table with the following columns: Num, Type, Amount, Description, GL Date, Distribution Account, Manufacturer, Model, and Serial Number. Five rows of data are visible, with the first row highlighted in red. Below the table are buttons for 'Discard 1', 'Distributions', and 'Allocations'. To the right, a partial view of another window shows 'Track As Asset', 'Asset Book', and 'Asset Category' columns, with three rows of data and checkboxes.

Num	Type	Amount	Description	GL Date	Distribution Account	Manufacturer	Model	Serial Number	lts
1	Item	2,000.00	LCD 18" SCREEN	18-FEB-2009	110.13010.000.00.000.0000	SAMSUNG	SYNMASTER 940BW	23456789123	
2	Item	50.00	POWER CORD	18-FEB-2009	110.13010.000.00.000.0000				
3	Item	150.00	COMPUTER CONNECTOR CABLE	18-FEB-2009	110.76240.675.00.000.0000				
4	Item	200.00	KEYBOARD	18-FEB-2009	110.13010.000.00.000.0000	TARGUS	XP234	78902M1	
5	Item	75.00	MOUSE	18-FEB-2009	110.76240.675.00.000.0000				

# Entering Invoices

Invoice Example: Enter details LINE level only [Red = 11 lines] – no entry at distribution level

1 General   2 Lines   3 Holds   4 View Payments   5 Scheduled Payments   6 View Prepayment Applications

Total  
 Gross    Retained    Net

Num	Type	Amount	Description	GL Date	Distribution Account	Manufacturer	Model	Serial Number	Track As Asset	Asset Book	Asset Category
6	Item	5,560.00	CPU	18-FEB-2009	110.13010.000.00.000.000.0000	GATEWAY	T1501	900PALSNU889	<input checked="" type="checkbox"/>	USD CORPORATE BO	PPE.EQUIP-COMP
7	Item	350.00	DVD DRIVE	18-FEB-2009	110.13010.000.00.000.000.0000	GATEWAY	AWS90	0012PSIU	<input checked="" type="checkbox"/>	USD CORPORATE BO	PPE.EQUIP-COMP
8	Item	400.00	USB PORTS (4)	18-FEB-2009	110.13010.000.00.000.000.0000				<input checked="" type="checkbox"/>	USD CORPORATE BO	PPE.EQUIP-COMP
9	Item	280.00	COMPUTER CONNECTOR CABLES (	18-FEB-2009	110.76240.675.00.000.000.0000				<input type="checkbox"/>		
10	Freight	450.00	FREIGHT	18-FEB-2009	110.13010.000.00.000.000.0000				<input type="checkbox"/>	USD CORPORATE BO	PPE.EQUIP-COMP

Discard 1   Distributions   Allocations   Allocations

11	Item	618.50	TAX	18-FEB-2009	110.13010.000.00.000.000.0000				<input type="checkbox"/>	USD CORPORATE BO	PPE.EQUIP-COMP
----	------	--------	-----	-------------	-------------------------------	--	--	--	--------------------------	------------------	----------------





# Entering Invoices

Invoice Example: Enter details LINE [Blue = 6 lines] (ADD Asset Details)

Num	Type	Amount	Description	GL Date	Distribution Account	Manufacturer	Model	Serial Number	Asset Book	Asset Category
1	Item	2,200.00	MONITOR	18-FEB-2009	110.13010.000.00.000.000.000	SAMSUNG	SYNCMaster 940BW	BBBDD01000	USD CORPORATE BO	PPE.EQUIP-COMP
2	Item	200.00	KEYBOARD	18-FEB-2009	110.13010.000.00.000.000.0000	TARGUS			USD CORPORATE BO	PPE.EQUIP-COMP
3	Item	75.00	MOUSE	18-FEB-2009	110.76240.675.00.000.000.0000					
4	Item	6,590.00	CPU	18-FEB-2009	110.13010.000.00.000.000.0000	DELL	T9000	000111222333	USD CORPORATE BO	PPE.EQUIP-COMP
5	Freight	450.00	FREIGHT	18-FEB-2009	110.13010.000.00.000.000.0000				USD CORPORATE BO	PPE.EQUIP-COMP
6	Item	518.50	TAX	18-FEB-2009	110.13010.000.00.000.000.0000				USD CORPORATE BO	PPE.EQUIP-COMP







# Entering Invoices

Invoice Example: Enter as line details with distribution details

QUANTITY	DESCRIPTION	SUBCOMPONENT PRICE	LINE TOTAL
1	Monitor		2,200.00
1	- LCD 18" Screen	2,000.00	
1	- Power Cord	50.00	
1	- Computer Connector Cable	150.00	
1	Keyboard		200.00
1	Mouse		75.00
1	CPU		6,590.00
1	- CPU	5,560.00	
1	- DVD Drive	350.00	
4	- USB Ports	400.00	
6	- Computer Connector Cables	280.00	
1	Freight		450.00
SUBTOTAL			9,515.00
SALES TAX (6.50%)			618.50
TOTAL			10,133.50

# Entering Invoices

## Invoice Example: Enter as line details with distribution details

Num	Type	Amount	Description	GL Date	Distribution Account	Manufacturer	Model	Serial Number	Asset Book	Asset Category
1	Item	2,200.00	MONITOR	18-FEB-2009	110.13010.000.00.000.000.000	SAMSUNG	SYNCMaster 9408W	8880001000	USD CORPORATE BO	PPE.EQUIP-COMP

Distributions (Payables Manager) - 110-PRICELINE.COM INCORPORATED (OU), CST005, G000070:AT&T WIRELESS SERVICES

Line Number  Line Total

Line Description  Distribution Total

Num	Type	Amount	GL Date	Account	Asset Book	Description	Track as Asset
1	Item	2,000.00	18-FEB-2009	110.13010.000.00.000.000.000	USD CORPORATE BO	MONITOR	<input checked="" type="checkbox"/>
2	Item	50.00	18-FEB-2009	110.13010.000.00.000.000.000	USD CORPORATE BO	POWER CORD	<input checked="" type="checkbox"/>
3	Item	150.00	18-FEB-2009	110.76240.675.00.000.000.000		COMPUTER CONNECTOR CABLE	<input type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>

# Entering Invoices


## Invoice Example: Enter as line details with distribution details

Num	Type	Amount	Description	GL Date	Distribution Account	Manufacturer	Model	Serial Number	Asset Book	Asset Category
2	Item	200.00	KEYBOARD	18-FEB-2009	110.13010.000.00.000.000.0000	TARGUS			USD CORPORATE BO	PPE.EQUIP-COMP
3	Item	75.00	MOUSE	18-FEB-2009	110.76240.675.00.000.000.0000					
4	Item	6,590.00	CPU	18-FEB-2009	110.13010.000.00.000.000.0000	DELL	T9000	000111222333	USD CORPORATE BO	PPE.EQUIP-COMP

Distributions (Payables Manager) - 110-PRICELINE.COM INCORPORATED (OU), CST005, G000070:AT&T WIRELESS SERVICES

Line Number  Line Total

Line Description  Distribution Total



Num	Type	Amount	GL Date	Account	Asset Book	Description	Track as Asset
1	Item	5,560.00	18-FEB-2009	110.13010.000.00.000.000.0000	USD CORPORA	CPU	<input checked="" type="checkbox"/>
2	Item	350.00	18-FEB-2009	110.13010.000.00.000.000.0000	USD CORPORA	DVD DRIVE	<input checked="" type="checkbox"/>
3	Item	400.00	18-FEB-2009	110.13010.000.00.000.000.0000	USD CORPORA	USB PORT	<input checked="" type="checkbox"/>
4	Item	280.00	18-FEB-2009	110.76240.675.00.000.000.0000		COMPUTER CONNECTOR CABLES (	<input type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>

# Entering Invoices

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Invoice Example: Enter as line details with distribution details

Num	Type	Amount	Description	GL Date	Distribution Account	Manufacturer	Model	Serial Number	Asset Book	Asset Category
5	Freight	450.00	FREIGHT	18-FEB-2009	110.13010.000.00.000.000.0000				USD CORPORATE BO	PPE.EQUIP.COMP
6	Item	518.50	TAX	18-FEB-2009	110.13010.000.00.000.000.0000				USD CORPORATE BO	PPE.EQUIP.COMP

# Entering Invoices

## Invoice Example: (Results)

QUANTITY	DESCRIPTION	SUBCOMPONENT PRICE	LINE TOTAL
1	Monitor		2,200.00
1	- LCD 18" Screen	2,000.00	
1	- Power Cord	50.00	
1	- Computer Connector Cable	150.00	
1	Keyboard		200.00
1	Mouse		75.00
1	CPU		6,590.00
1	- CPU	5,560.00	
1	- DVD Drive	350.00	
4	- USB Ports	400.00	
6	- Computer Connector Cables	280.00	
1	Freight		450.00
		<b>SUBTOTAL</b>	<b>9,515.00</b>
		<b>SALES TAX (6.50%)</b>	<b>618.50</b>
		<b>TOTAL</b>	<b>10,133.50</b>

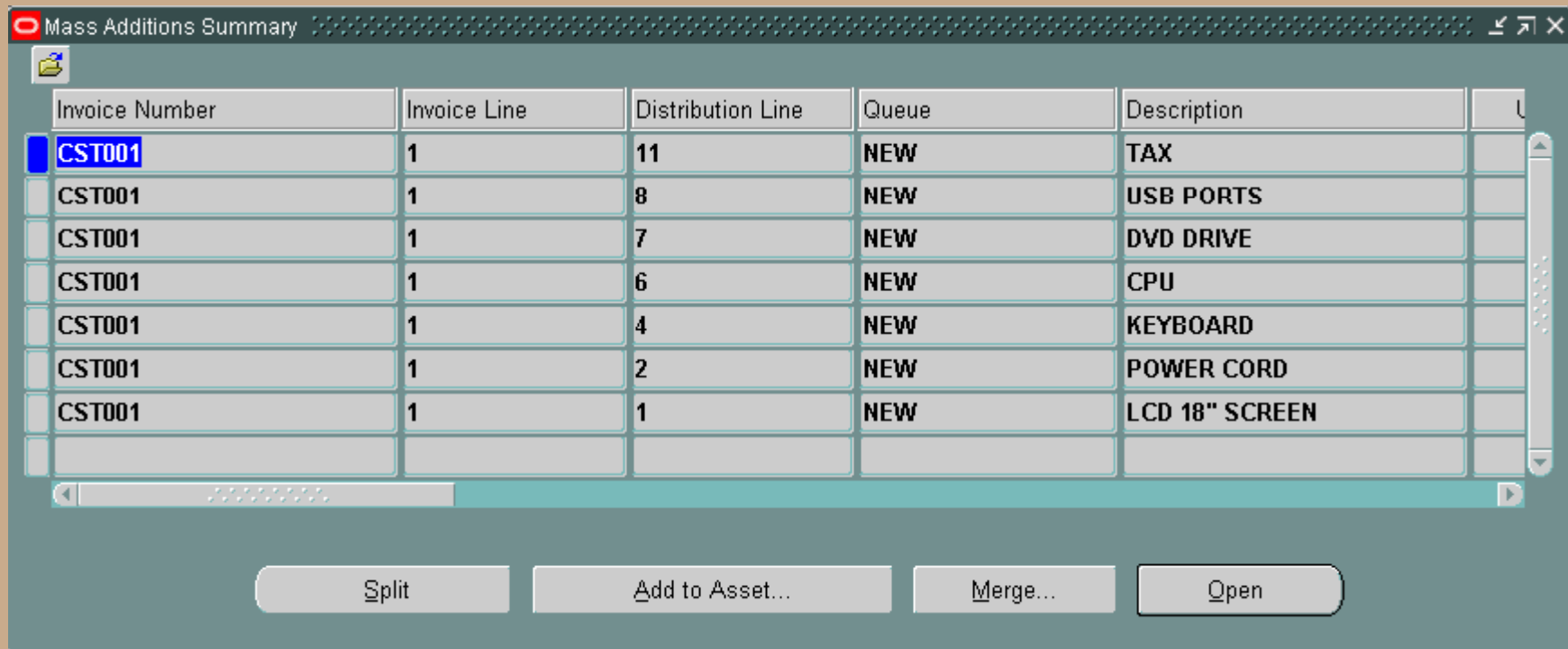
# Entering Invoices

Invoice Example: Enter details distribution level (as prior to R12) [Red = 11 lines, Blue = 6 lines] – Total invoice amount to be entered at line level. **RESULTS**

QUANTITY	DESCRIPTION	SUBCOMPONENT PRICE	LINE TOTAL
1	Monitor		2,200.00
1	- LCD 18" Screen	2,000.00	
1	- Power Cord	50.00	
1	- Computer Connector Cable	150.00	
1	Keyboard		200.00
1	Mouse		75.00
1	CPU		6,590.00
1	- CPU	5,560.00	
1	- DVD Drive	350.00	
4	- USB Ports	400.00	
6	- Computer Connector Cables	280.00	
1	Freight		450.00
SUBTOTAL			9,515.00
SALES TAX (6.50%)			618.50
TOTAL			10,133.50

# Entering Invoices

Invoice Example: Enter details distribution level (as prior to R12) [Red = 11 lines, Blue = 6 lines] – Total invoice amount to be entered at line level. **RESULTS**

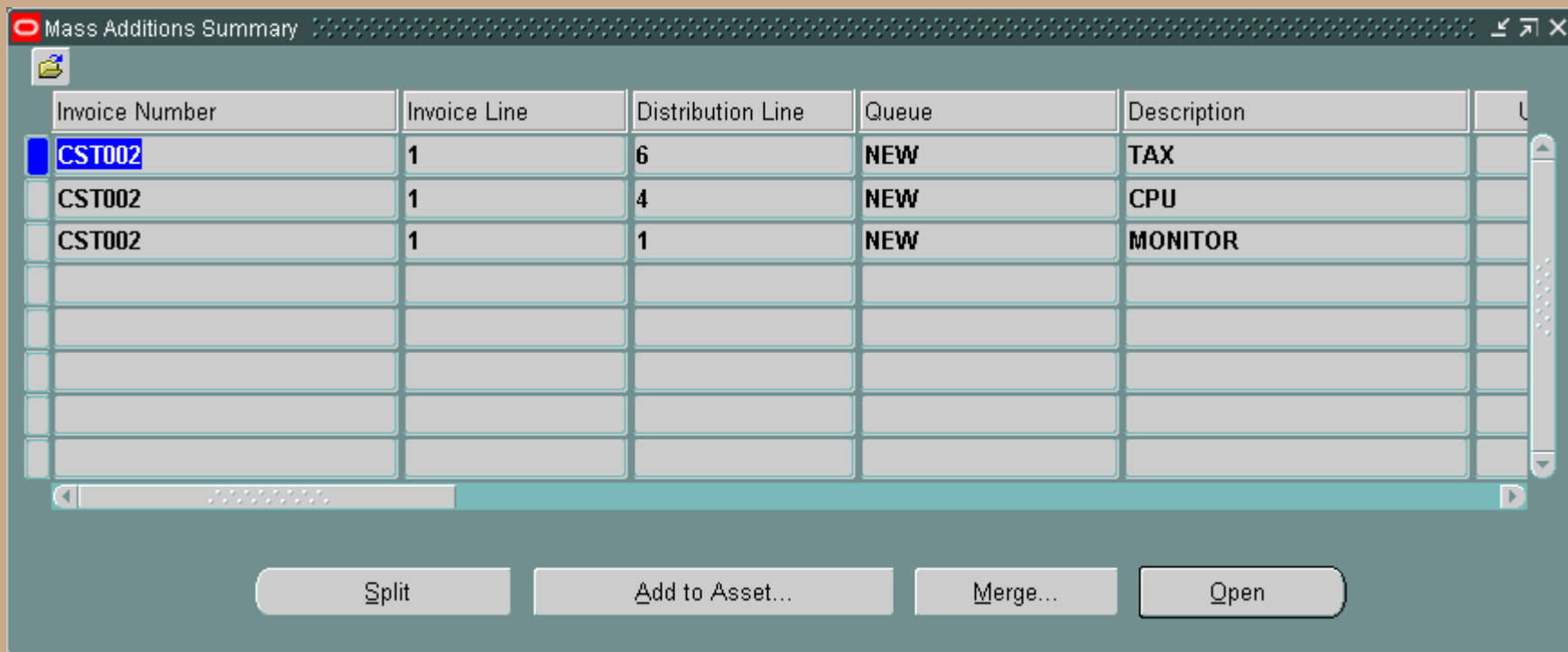


The screenshot shows a software window titled "Mass Additions Summary" with a table of invoice details. The table has six columns: Invoice Number, Invoice Line, Distribution Line, Queue, Description, and a partially visible column on the right. The first row is highlighted in blue, indicating it is selected. The other rows are in a light gray color. Below the table, there are four buttons: "Split", "Add to Asset...", "Merge...", and "Open".

Invoice Number	Invoice Line	Distribution Line	Queue	Description	
CST001	1	11	NEW	TAX	
CST001	1	8	NEW	USB PORTS	
CST001	1	7	NEW	DVD DRIVE	
CST001	1	6	NEW	CPU	
CST001	1	4	NEW	KEYBOARD	
CST001	1	2	NEW	POWER CORD	
CST001	1	1	NEW	LCD 18" SCREEN	

# Entering Invoices

Invoice Example: Enter details distribution level (as prior to R12) [Red = 11 lines, Blue = 6 lines] – Total invoice amount to be entered at line level. **RESULTS**



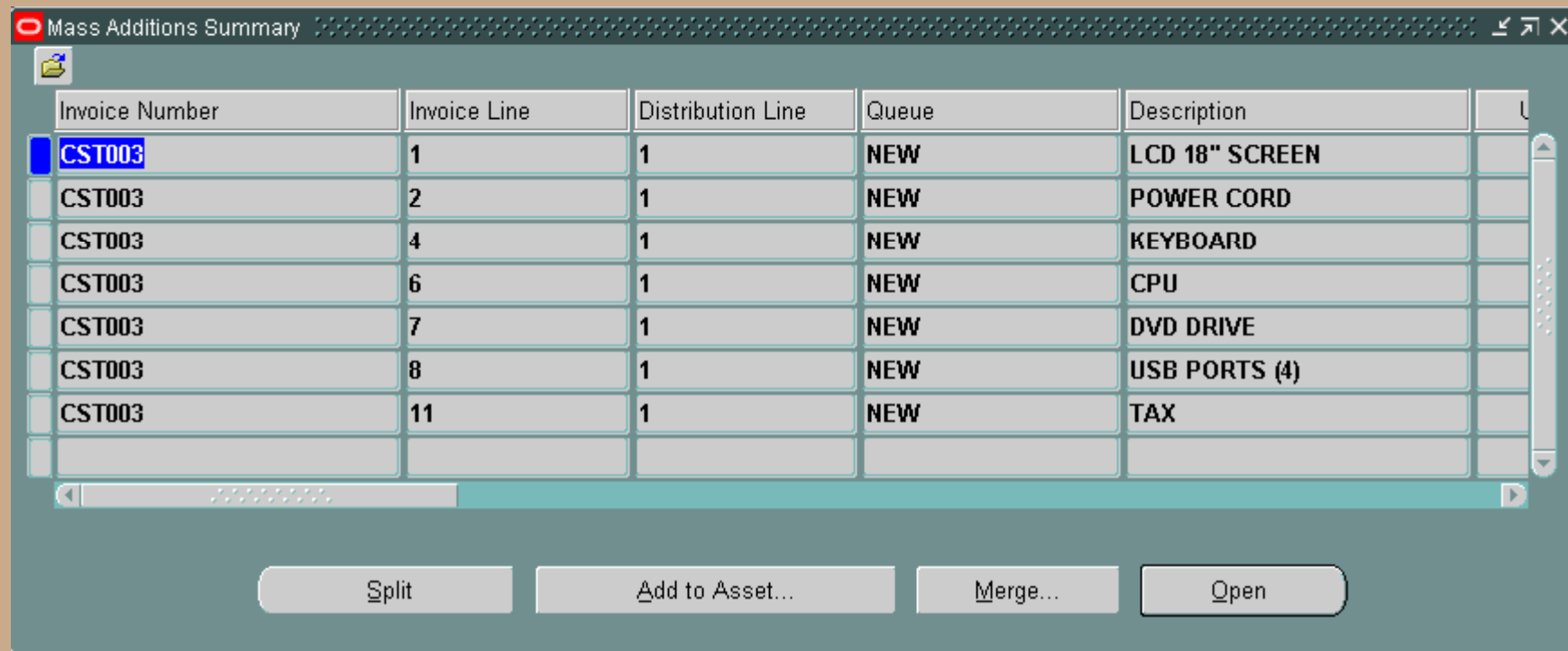
The screenshot shows a software window titled "Mass Additions Summary" with a table of invoice data. The table has columns for Invoice Number, Invoice Line, Distribution Line, Queue, and Description. The first row is highlighted in blue and contains the following data: Invoice Number: CST002, Invoice Line: 1, Distribution Line: 6, Queue: NEW, Description: TAX. The second row is highlighted in red and contains: Invoice Number: CST002, Invoice Line: 1, Distribution Line: 4, Queue: NEW, Description: CPU. The third row is highlighted in red and contains: Invoice Number: CST002, Invoice Line: 1, Distribution Line: 1, Queue: NEW, Description: MONITOR. Below the table are four buttons: Split, Add to Asset..., Merge..., and Open.

Invoice Number	Invoice Line	Distribution Line	Queue	Description
CST002	1	6	NEW	TAX
CST002	1	4	NEW	CPU
CST002	1	1	NEW	MONITOR



# Entering Invoices

Invoice Example: Enter details LINE level [Red = 11 lines, Blue = 6 lines] (ADD Asset Details)  
RESULTS



The screenshot shows a software window titled "Mass Additions Summary" with a table of invoice details. The table has columns for Invoice Number, Invoice Line, Distribution Line, Queue, and Description. The first row is highlighted in blue, and the last row is highlighted in red. Below the table are four buttons: Split, Add to Asset..., Merge..., and Open.

Invoice Number	Invoice Line	Distribution Line	Queue	Description
CST003	1	1	NEW	LCD 18" SCREEN
CST003	2	1	NEW	POWER CORD
CST003	4	1	NEW	KEYBOARD
CST003	6	1	NEW	CPU
CST003	7	1	NEW	DVD DRIVE
CST003	8	1	NEW	USB PORTS (4)
CST003	11	1	NEW	TAX

# Entering Invoices

Invoice Example: Enter details LINE level [Red = 11 lines, Blue = 6 lines] (ADD Asset Details)  
RESULTS

Mass Additions

Book	USD CORP	Queue	NEW
Transaction Type		Transaction Date	
Invoice Number	CST003	Line Number	1 [ ]
Category	PPE.EQUIP.COMP	Group Asset	
Employee Name		Employee Number	
Expense Account		Location	
Date in Service	31-DEC-2008	Cost	2,000.00
	<input checked="" type="checkbox"/> Depreciate		

Source | Asset Details

Asset Number		Description	LCD 18" SCREEN
Tag Number		Asset Key	
Serial Number	23456789123	Units	
Asset Type	Capitalized	Parent Asset	
Manufacturer	SAMSUNG	Model Number	SYNCMaster 940BW
Lease Number		Warranty Number	
Lessor		<input type="checkbox"/> In Use	<input checked="" type="checkbox"/> In Physical Inventory
Property Type		Ownership	
Property Class		Bought	

Project Details... | Assignments... | Cancel | Done

# Entering Invoices

Invoice Example: Enter details LINE level [Red = 11 lines, Blue = 6 lines] (ADD Asset Details)  
RESULTS

The screenshot shows a software window titled "Mass Additions Summary" with a table of invoice data. The table has six columns: Invoice Number, Invoice Line, Distribution Line, Queue, Description, and an unlabeled column. The first row is highlighted in blue and contains the following data: Invoice Number CST004A, Invoice Line 1, Distribution Line 1, Queue NEW, and Description MONITOR. The second row contains: Invoice Number CST004A, Invoice Line 2, Distribution Line 1, Queue NEW, and Description KEYBOARD. The third row contains: Invoice Number CST004A, Invoice Line 4, Distribution Line 1, Queue NEW, and Description CPU. The fourth row contains: Invoice Number CST004A, Invoice Line 6, Distribution Line 1, Queue NEW, and Description TAX. Below the table are four buttons: Split, Add to Asset..., Merge..., and Open.

Invoice Number	Invoice Line	Distribution Line	Queue	Description	
<b>CST004A</b>	1	1	NEW	MONITOR	
CST004A	2	1	NEW	KEYBOARD	
CST004A	4	1	NEW	CPU	
CST004A	6	1	NEW	TAX	

# Entering Invoices

Invoice Example: Enter details LINE level [Red = 11 lines, Blue = 6 lines] (ADD Asset Details)  
RESULTS

The screenshot shows the 'Mass Additions' window with the following fields and values:

- Book: USD CORP
- Queue: NEW
- Transaction Type: [Empty]
- Transaction Date: [Empty]
- Invoice Number: CST004A
- Line Number: 1
- Category: PPE.EQUIP-COMP
- Group Asset: [Empty]
- Employee Name: [Empty]
- Employee Number: [Empty]
- Expense Account: [Empty]
- Location: [Empty]
- Date in Service: 31-DEC-2008
- Depreciate
- Cost: 2,200.00

The 'Asset Details' tab is active, showing:

- Asset Number: [Empty]
- Description: MONITOR
- Tag Number: [Empty]
- Asset Key: [Empty]
- Serial Number: BBBDDD1000
- Units: 1
- Asset Type: Capitalized
- Manufacturer: SAMSUNG
- Parent Asset: [Empty]
- Model Number: SYNCMASTER 940BW
- Lease Number: [Empty]
- Warranty Number: [Empty]
- Lessor: [Empty]
- In Use
- In Physical Inventory
- Property Type: [Empty]
- Ownership: [Empty]
- Property Class: [Empty]
- Bought: [Empty]

Buttons at the bottom: Project Details..., Assignments..., Cancel, Done

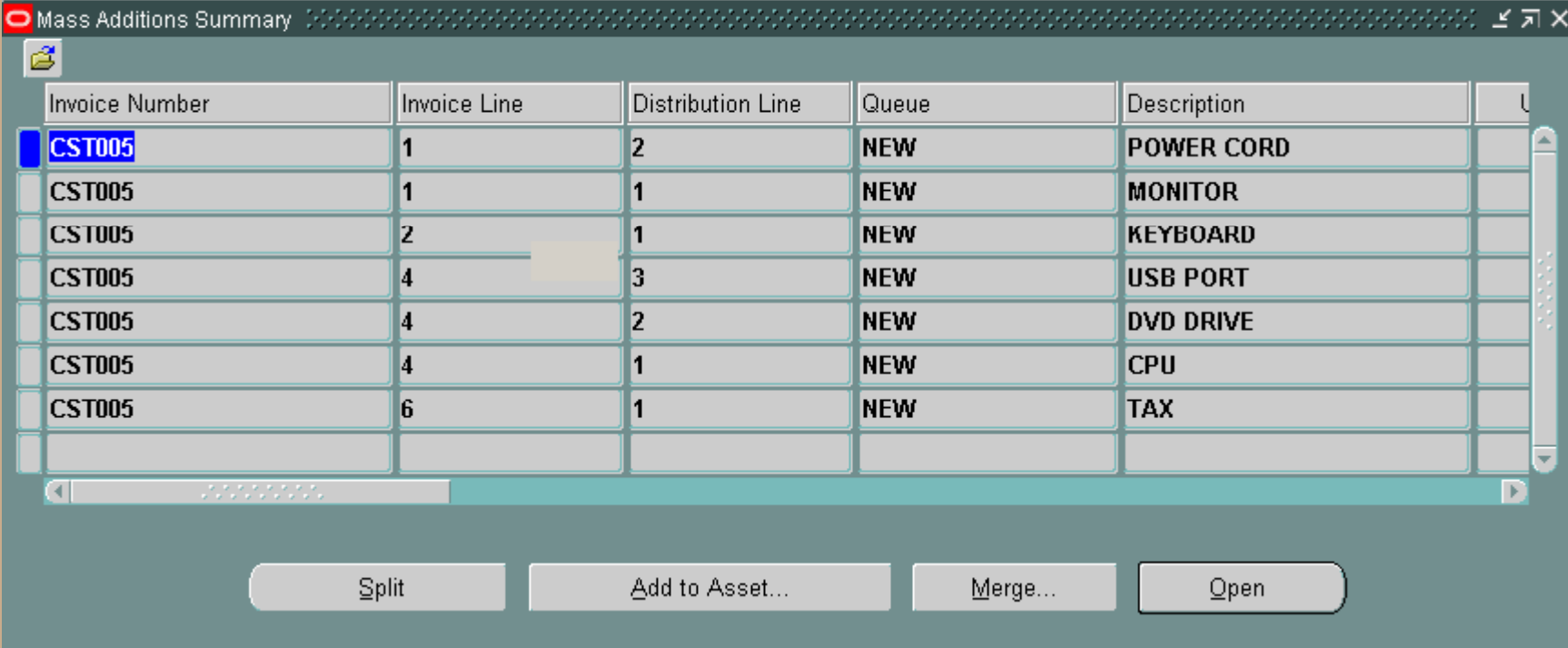
# Entering Invoices

Invoice Example: Enter as line details with distribution details RESULTS

QUANTITY	DESCRIPTION	SUBCOMPONENT PRICE	LINE TOTAL
1	Monitor		2,200.00
1	- LCD 18" Screen	2,000.00	
1	- Power Cord	50.00	
1	- Computer Connector Cable	150.00	
1	Keyboard		200.00
1	Mouse		75.00
1	CPU		6,590.00
1	- CPU	5,560.00	
1	- DVD Drive	350.00	
4	- USB Ports	400.00	
6	- Computer Connector Cables	280.00	
1	Freight		450.00
SUBTOTAL			9,515.00
SALES TAX (6.50%)			618.50
TOTAL			10,133.50

# Entering Invoices

Invoice Example: Enter as line details with distribution details RESULTS



The screenshot shows a software window titled "Mass Additions Summary" with a table of invoice line details. The table has six columns: Invoice Number, Invoice Line, Distribution Line, Queue, Description, and an empty column. The first row is highlighted in blue. Below the table are four buttons: Split, Add to Asset..., Merge..., and Open.

Invoice Number	Invoice Line	Distribution Line	Queue	Description	
CST005	1	2	NEW	POWER CORD	
CST005	1	1	NEW	MONITOR	
CST005	2	1	NEW	KEYBOARD	
CST005	4	3	NEW	USB PORT	
CST005	4	2	NEW	DVD DRIVE	
CST005	4	1	NEW	CPU	
CST005	6	1	NEW	TAX	

# Entering Invoices

Invoice Example: Enter as line details with distribution details RESULTS

The screenshot shows the 'Mass Additions' window with the following data:

Book	USD CORP	Queue	NEW
Transaction Type		Transaction Date	
Invoice Number	CST005	Line Number	1
Category	PPE.EQUIP-COMP	Group Asset	
Employee Name		Employee Number	
Expense Account		Location	
Date in Service	31-DEC-2008	Cost	2,000.00
	<input checked="" type="checkbox"/> Depreciate		

Source		Asset Details	
Asset Number		Description	MONITOR
Tag Number		Asset Key	
Serial Number	PPPQQQAAA	Units	1
Asset Type	Capitalized	Parent Asset	
Manufacturer	SAMSUNG	Model Number	SYNCMaster 940BW
Lease Number		Warranty Number	
Lessor		<input type="checkbox"/> In Use	<input checked="" type="checkbox"/> In Physical Inventory
Property Type		Ownership	
Property Class		Bought	

Buttons at the bottom: Project Details..., Assignments..., Cancel, Done

# Enhancement Requests



# Enhancement Requests

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## Current R12 Payables Enhancement Requests with Oracle:

- **Bug #7705668 – FAXMADDS ABILITY TO POPULATE/RETAIN SERIAL & TAG NUMBERS VIA SPLIT FEATURE (ASSET ENHANCEMENT)**

This ER is to give back the feature in Oracle Assets Mass Additions to prepare an invoice that is to be split into multiple assets with as much of the serial number and tag number information, upon the split into multiple assets enter the unique values for serial number and tag number information

- **Bug #7717937 – IN THE NEW INVOICE LINE TIER – NO FIELD TO ENTER TAG NUMBER INFORMATION (PAYABLES ENHANCEMENT)**

This ER is to add a field in Payables at the new Invoice Line tier to include Tag Number. This would allow Tag Number information to be entered in Payables and integrated to Assets during the Mass Additions Create process

- **Bug #8231740 – UNABLE TO ENTER ASSET UNITS IN AP (PAYABLES ENHANCEMENT)**

This ER is to add a Asset Units field in Payables at the new Invoice Line tier. This ER would allow for Asset Units to be manually entered and integrated to Assets during the Mass Additions Create process. If an invoice is matched to a PO, then the Asset Units field will be automatically populate and not up-datable.

# Questions?

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Download presentation at:

[www.chistartech.com](http://www.chistartech.com)

Under Webinars